

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
Tuesday, September 6, 2016

PRESENT: William Murphy
Kevin Nasca
Shannon O'Keefe Pero, Vice President
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch, President
Tracy Wooden

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary

President G. Welch called the meeting to order at 4:30 pm.

PRESIDENT'S REPORT

G. Welch expressed gratitude for the extensive outreach efforts of library staff reflected in the Director's written report, including events at Bryant & Stratton, Greece Ridge Mall and schools. G. Welch discussed the need for a nominating committee to be appointed at the October meeting to present a slate of 2017 officers to be voted on at the January 2017 organizational meeting. T. Wooden announced that she will not be seeking an additional term on the library board.

ADOPTION OF THE AGENDA

MOTION: A. Wechsler moved to approve the agenda as submitted. K. Nasca seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: J. Slocum moved to approve the minutes of Tuesday, August 2, 2016 as submitted. T. Wooden seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period August 1 – 31, 2016.

MOTION: S. O'Keefe Pero moved to accept the Gift Fund Report as submitted. W. Murphy seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library's Revenue Report for August 2016.

MOTION: A. Wechsler moved to accept the Revenue Report as submitted. K. Nasca seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report covering: library operations; staffing and volunteers; outreach, programming and promotion; and strategic planning highlights.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed library usage statistical reports for July 2016 and August 2016.

LIBRARY STORY OF THE MONTH

C. Guthrie shared the story of a Greece couple in their 60s who arrived at the Information Desk on a Monday morning after seeing an item about 3D printing at the library in the Sunday Democrat & Chronicle. They were very excited, as they are learning AutoCAD at home and had been sending their files out to be printed via mail order. Their comment to library staff was that they are "so happy that this is available right here in Greece."

OLD BUSINESS

None.

NEW BUSINESS #1

C. Guthrie reviewed a draft revision to the library's Collection Development Policy and related forms.

MOTION: T. Wooden moved to approve the revised Collection Development Policy as written. A. Wechsler seconded and the motion carried.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures, including a question about Voucher #60523 for \$32 payable to National Safety Council. C. Guthrie asked that she be allowed to investigate further and asked that the board consider a motion to approve all with the exception of Voucher #60523.

MOTION: S. O'Keefe Pero moved to approve the list of payables with the exception of Voucher #60523 pending additional information. K. Nasca seconded and the motion carried.

ADJOURNMENT

MOTION: S. O'Keefe Pero moved to adjourn the meeting at 5:07pm. A. Wechsler seconded the motion and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 10-04-16 meeting