

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
April 4, 2017

PRESENT: Calli Johnson
William Murphy
Kevin Nasca, President
Jamie Slocum, Finance Officer
Gene Welch

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary
Michelle Marini, Town Liaison & Deputy Supervisor
Paul Holahan, Board Treasurer & Finance Director

EXCUSED: Shannon O'Keefe Pero, Vice President
Anthony Wechsler

President K. Nasca called the meeting to order at 4:36pm.

ADOPTION OF THE AGENDA

C. Guthrie requested that the presenter of agenda item #9 (Expense Report) be changed from C. Guthrie to J. Slocum.

MOTION: G. Welch moved to approve the agenda with the requested change. J. Slocum seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: W. Murphy moved to approve the minutes of March 7, 2017 as written. C. Johnson seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

K. Nasca expressed gratitude to Supervisor Reilich and Deputy Supervisor M. Marini for the administrative and logistical handling of the recent windstorm and to library staff for their work during the storms, which provided residents with a safe, warm place to congregate. He also informed the board that he attended a Monroe County Library System trustee training workshop on March 30 that provided a useful overview of the

role of trustees and the scope of system services. He offered to scan and e-mail workshop materials to any interested trustees.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period March 1 - March 31, 2017.

MOTION: G. Welch moved to accept the Gift Fund Report as submitted. W. Murphy seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for March 2017.

MOTION: W. Murphy moved to accept the Revenue Report as submitted. C. Johnson seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted. K. Nasca asked for details about the Monroe County Library System Policy Team meeting. C. Guthrie provided the details and purpose of the team and her role. She also stated that the new Saturday Stories series has been very well attended since its early March launch and she has received positive feedback from patrons about it.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the library usage statistical report for February 2017.

TOWN LIAISON REPORT

M. Marini thanked C. Guthrie and library staff for their efforts during the windstorm. The library provided a warming center and a place for residents to congregate, remain informed and charge their personal technology devices. She also updated the board on the new accessible playground coming to Town Hall Campus, the anticipated grand opening date for the new police station, and several upcoming Town events.

OLD BUSINESS

None.

NEW BUSINESS #1: Assurance for 2016 Annual Report for Public and Association Libraries

C. Guthrie asked if there were any questions regarding the draft 2016 Annual Report included as a pre-read in the board packet. She provided clarification in response to several questions and thanked Paul Holahan for attending the meeting and for his assistance with the financial portions of the report.

MOTION: G. Welch moved to give assurance that the library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and that

the 2016 "Annual Report" was reviewed and accepted by the Library Board on 04/04/2017. W. Murphy seconded and the motion carried.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

MOTION: G. Welch moved to approve the list of payables. W. Murphy seconded and the motion carried.

ADJOURNMENT

MOTION: J. Slocum moved to adjourn the meeting at 5:16 pm. W. Murphy seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 05-02-17 meeting