

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
June 6, 2017

PRESENT: William Murphy
Kevin Nasca, President
Shannon O'Keefe Pero, Vice President
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary
Michelle Marini, Town Liaison & Deputy Supervisor

EXCUSED: Calli Johnson

K. Nasca called the meeting to order at 4:30 pm.

ADOPTION OF THE AGENDA

MOTION: G. Welch moved to adopt the agenda as submitted. J. Slocum seconded and the motion carried.

PUBLIC EXPRESSION

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period May 1-May 31, 2017.

MOTION: G. Welch moved to accept the Gift Fund Report as submitted A. Wechsler seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for May 2017.

MOTION: G. Welch moved to accept the Revenue Report as submitted. A. Wechsler seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for May 2017.

MOTION: A. Wechsler moved to accept the Expense Report as submitted. W. Murphy seconded and the motion carried.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

MOTION: S. O’Keefe Pero moved to approve the list of payables. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: J. Slocum moved to approve the minutes of May 2, 2017 with one minor correction to New Business #4. G. Welch seconded and the motion carried.

CORRESPONDENCE

None.

PRESIDENT’S REPORT

None.

DIRECTOR’S REPORT

C. Guthrie reviewed her written report as submitted, gave an update on the paludarium project, and an update on the library’s participation at the Town 4th of July celebration.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the library usage statistical report for April 2017.

TOWN LIAISON REPORT

M. Marini informed the board that Supervisor Reilich declared a State of Emergency for the Town of Greece in response to the continued flooding of the lakefront region of the town.

She also shared that the library’s participation at the Town 4th of July celebration will be a “Did You Know?” highlight in the upcoming Talk of the Town newsletter and gave an update on the progress of the new Town Campus playground.

OLD BUSINESS #1

MOTION: A. Wechsler moved to approve the 2nd draft of the Greece Public Library Social Media Policy as written. S. O’Keefe Pero seconded and the motion carried.

OLD BUSINESS #2

C. Guthrie informed the board of the plan to use the \$10,000 Mario D’Aiuto Management Trust donation received in 2014 to create a readers’ corner near the Adult Fiction collection which fits in with the library’s current strategic plan. This restricted gift is to be used for “renovation and refurbishing of [the library’s] reading room.”

*M. Marini, S. O’Keefe Pero and C. Guthrie left the meeting at 4:56 pm

*J. Slocum left the meeting at 5:03pm

NEW BUSINESS #1: Director’s Review Ad Hoc Committee Report

K. Nasca led a discussion and received information from the Ad Hoc Committee regarding the Director’s Review.

*C. Guthrie returned to the meeting at 5:15 pm

OTHER BUSINESS

None.

ADJOURNMENT

MOTION: G. Welch moved to adjourn the meeting at 5:20pm. W. Murphy seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 07-11-17 meeting