

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
October 3, 2017

PRESENT: Calli Marianetti
William Murphy
Kevin Nasca, President
Shannon O'Keefe Pero, Vice President
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary
Michelle Marini, Town Liaison & Deputy Supervisor

K. Nasca called the meeting to order at 4:33 pm.

ADOPTION OF THE AGENDA

MOTION: G. Welch moved to adopt the agenda as submitted. C. Marianetti seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: C. Marianetti moved to approve the minutes of September 5, 2017 as written. W. Murphy seconded and the motion carried.

MOTION: G. Welch moved to approve the minutes of the special meeting held on September 18, 2017. C. Marianetti seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

The board reviewed a written request from a patron for a fine waiver; consensus was to not make an exception to the Collection of Fines and Fees Policy.

PRESIDENT'S REPORT

K. Nasca reported that the NYS Office of the State Comptroller (OSC) made adjustments to the language of their draft report as requested at the audit exit conference and that the Corrective Action Plan will be drafted for review at the December library board meeting.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period September 1-September 30, 2017.

MOTION: S. O'Keefe Pero moved to accept the Gift Fund Report as submitted. W. Murphy seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for September 2017.

MOTION: C. Marianetti moved to accept the Revenue Report as submitted. S. O'Keefe Pero seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for September 2017.

MOTION: C. Marianetti moved to accept the Expense Report as submitted. A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the library usage statistical report for August 2017.

TOWN LIAISON REPORT

M. Marini expressed gratitude to C. Guthrie for the library's Open House event for Town employees which took place on Friday, September 29 and to the Friends of the Greece Public Library for providing lunch. M. Marini commented on the expertise of library staff in assisting with downloading music and eBooks, as well as the use of the 3D printer.

OLD BUSINESS

None.

NEW BUSINESS #1

K. Nasca appointed trustees S. O'Keefe Pero and C. Marianetti to a nominating committee to bring a slate of officer candidates for a vote at the January meeting as outlined in the Greece Public Library Board of Trustees bylaws.

NEW BUSINESS #2

MOTION: G. Welch moved to authorize that items on the "Library Scrap September 2017" list be declared scrap. A. Wechsler seconded and the motion carried.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

MOTION: S. O'Keefe Pero moved to approve the list of payables. C. Marianetti seconded and the motion carried.

ADJOURNMENT

MOTION: C. Marianetti moved to adjourn the meeting at 4:58pm. S. O'Keefe Pero seconded and the motion carried.

Draft minutes submitted by Keith C. Suhr, Recording Secretary
Approved by Greece Public Library Board at their 11-14-17 meeting.