

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
Tuesday, July 5, 2016

PRESENT: William Murphy
Kevin Nasca
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch, President
Tracy Wooden

Cassie Guthrie, Library Director
Michelle Marini, Town Liaison & Deputy Supervisor
Keith C. Suhr, Librarian III & Recording Secretary

EXCUSED: Shannon O'Keefe Pero, Vice President

President G. Welch called the meeting to order at 4:30 pm.

ADOPTION OF THE AGENDA

MOTION: K. Nasca moved to approve the agenda as submitted. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: T. Wooden moved to approve the minutes of Tuesday, June 7, 2016 as written. W. Murphy seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

G. Welch commented on the value of the information that came from focus groups and the quality of the contribution he believes they will make to the future direction of the library.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period June 1 – 30, 2016.

MOTION: A. Wechsler moved to accept the Gift Fund Report as submitted. K. Nasca seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library's Revenue Report for June 2016.

MOTION: B. Murphy moved to accept the Revenue Report as submitted. T. Wooden seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report covering: library operations; staffing and volunteers; outreach, programming and promotion; and strategic planning highlights. She also shared a YouTube video taken at the library's "Pete the Cat" event in June and showed samples of two new children's collections – Launchpads (literacy tablets) and Bookpacks (all-in-one audio and print combinations to encourage read-alongs at home).

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed library usage statistical report for June 2016.

LIBRARY STORY OF THE MONTH

C. Guthrie shared with the board a story about how a speech therapist is using the library's YouTube channel with a pre-schooler who attends Miss Cheryl's early literacy classes.

TOWN LIAISON REPORT

M. Marini expressed gratitude to Senator Robach for designating budget aid to the library for service enhancements and to library staff for their presence at the Town of Greece 4th of July celebration.

STRATEGIC PLANNING COMMITTEE

Committee Chair K. Nasca updated the board about the recently conducted community focus groups and the current status of the 2017-2019 planning process. He also expressed gratitude to C. Guthrie and K. Suhr for their proficiency in handling questions from focus group participants and to Sue Snyder for managing focus group logistics.

OLD BUSINESS #1

MOTION: K. Nasca moved to approve the 2nd draft revision to the Greece Public Library Dress Code Policy as written. A. Wechsler seconded and the motion carried.

NEW BUSINESS #1

C. Guthrie informed the board of receipt of a \$20,000 donation in two disbursements to the library's Gift Fund from Mr. William Welsh. She and Mr. Welsh discussed using the funds to create new collaborative workspaces at the library (pods or booths). Spaces will feature plaques indicating that they are in memory of Geraldine Greiner Welsh.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding specific expenditures.

MOTION: T. Wooden moved to approve the list of payables as submitted. W. Murphy seconded and the motion carried.

ADJOURNMENT

MOTION: A. Wechsler moved to adjourn the meeting at 5:16pm. J. Slocum seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 08-02-16 meeting