

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
September 5, 2017

PRESENT: Calli Marianetti
Kevin Nasca, President
Jamie Slocum, Finance Officer
Anthony Wechsler

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary
Michelle Marini, Town Liaison & Deputy Supervisor

EXCUSED: William Murphy
Shannon O'Keefe Pero, Vice President
Gene Welch

K. Nasca called the meeting to order at 4:34pm.

ADOPTION OF THE AGENDA

MOTION: J. Slocum moved to adopt the agenda as submitted. C. Marianetti seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: A. Wechsler moved to approve the minutes of Tuesday, August 1, 2017 as written. J. Slocum seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

K. Nasca reminded the board the Friends of the Library Book Sale will take place at the library 9/14-9/16 and that volunteers are needed to assist with the sale.

K. Nasca informed the board that the exit meeting with the New York State Office of the State Comptroller is scheduled for Friday, September 8. The area of focus chosen by the auditors was Information Technology controls as they found no issues with board governance or financial management. Following the exit meeting, the library needs to provide a written response by September 25. A special meeting of the board will be called to review the draft audit findings and draft response.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period August 1-August 31, 2017.

MOTION: C. Marianetti moved to accept the Gift Fund Report as submitted. A. Wechsler seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for August 2017.

MOTION: A. Wechsler moved to accept the Revenue Report as submitted. C. Marianetti seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for August 2017.

MOTION: C. Marianetti moved to accept the Expense Report as submitted. A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions. She also shared a preliminary design plan for the space for readers near the Adult Fiction collection which is being funded by a donation to the library from the Mario D'Aiuto Management Trust.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the library usage statistical report for July 2017.

TOWN LIAISON REPORT

M. Marini expressed gratitude for the library's presence at the Town of Greece splash park for the "Dog Days of Summer" special event program on 8/22 and thanked C. Guthrie for her efforts distributing free books for kids at the event.

M. Marini commented on the successful Digital Bookmobile visit to Town Hall Campus on 8/11 and that it resulted in increased awareness of the services the library provides.

OLD BUSINESS #1

MOTION: A. Wechsler moved to authorize the Greece Public Library Board President to sign the proposed 2018-2020 Document of Understanding with the Monroe County Library System. J. Slocum seconded and the motion carried.

OLD BUSINESS #2

MOTION: J. Slocum moved to table the Director's Evaluation Committee Report until a future meeting. C. Marianetti seconded and the motion carried.

NEW BUSINESS

None.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

MOTION: C. Marianetti moved to approve the list of payables. A. Wechsler seconded and the motion carried.

ADJOURNMENT

MOTION: A. Wechsler moved to adjourn the meeting at 5:04pm. J. Slocum seconded and the motion carried.

Draft minutes submitted by Keith C. Suhr, Recording Secretary
Approved by Greece Public Library Board at their 10-03-17 meeting