

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
Tuesday, June 7, 2016

PRESENT: William Murphy
Kevin Nasca
Shannon O'Keefe Pero, Vice President
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch, President

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary

EXCUSED: Tracy Wooden

President G. Welch called the meeting to order at 4:30 pm.

ADOPTION OF THE AGENDA

MOTION: K. Nasca moved to approve the agenda as submitted. J. Slocum seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: J. Slocum moved to approve the minutes of May 3, 2016 as written. K. Nasca seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

G. Welch shared letter from Greece Historical Society to Librarian III Cathy Henderson expressing appreciation for the efforts of library staff in working with the society to present Tuesday evening programs.

PRESIDENT'S REPORT

G. Welch presented to the board for consideration a Democrat & Chronicle article referencing library trends. He also expressed gratitude to the Strategic Planning Committee for their efforts and to the Friends of the Greece Public Library for their efforts in conducting the May book sale.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period May 1-31, 2016.

MOTION: S. O'Keefe Pero moved to accept the Gift Fund Report as submitted. K. Nasca seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library's Revenue Report for May 2016.

MOTION: K. Nasca moved to accept the Revenue Report as submitted. W. Murphy seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report covering library operations, staffing, outreach and promotion efforts, programming, and strategic planning highlights. She also demonstrated the newly installed wireless presentation software/hardware in the Frear Room, the recently acquired reference tracking software (Gimlet) and the library's newly launched YouTube channel which features early literacy video clips of Miss Jen and Miss Cheryl.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed library usage statistical reports for March and April 2016.

LIBRARY STORY OF THE MONTH

C. Guthrie shared with the board a story about how a library technology program impacted a teenage library patron.

OLD BUSINESS

None.

NEW BUSINESS #1

K. Suhr reviewed a draft revision to the library's Dress Code Policy for library staff. A 2nd draft of the revised policy incorporating board input will be created and presented for consideration at the July board meeting.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding specific expenditures.

MOTION: S. O'Keefe Pero moved to approve the list of payables as presented. W. Murphy seconded and the motion carried.

ADJOURNMENT

MOTION: J. Slocum moved to adjourn the meeting at 5:43pm. W. Murphy seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 07-05-16 meeting