

MINUTES BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
Tuesday, February 2, 2016

Present: William Murphy  
Kevin Nasca  
Shannon O'Keefe Pero, Vice President  
Jamie Slocum, Finance Officer  
Anthony Wechsler  
Gene Welch, President  
Tracy Wooden

Michelle Marini, Deputy Supervisor/Town Liaison  
John Dedes, Staff Assistant to Supervisor William D. Reilich  
Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary

President G. Welch called the meeting to order at 4:31 pm.

ADOPTION OF AGENDA

Agenda adopted as submitted.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** A. Weschler moved to approve the minutes of January 5, 2016 as written. K. Nasca seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

G. Welch expressed gratitude to T. Wooden for her years of service as Greece Public Library Board of Trustees Treasurer, to J. Slocum who has taken on the role of Finance Officer in 2016, and to the Rotary Club of Greece for their sponsorship of the library's early literacy backpack program. He also noted that he enjoyed the groundbreaking ceremony for the new Greece Police Headquarters on January 20 and expressed congratulations to C. Guthrie for her recent election as Treasurer-Elect of the New York Library Association.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reported that she met with C. Guthrie, Clerk II Sue Snyder and Greece Public Library Treasurer Paul Holohan on February 1<sup>st</sup> for an orientation and overview of the library's financial reporting. She reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period January 1 – 31, 2016.

**MOTION:** S. O'Keefe Pero moved to accept the Greece Public Library Gift Fund Report as submitted. W. Murphy seconded and the motion carried.

#### REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for January 2016.

**MOTION:** A. Weschler moved to accept the Revenue Report as submitted. T. Wooden seconded and the motion carried.

#### DIRECTOR'S REPORT

C. Guthrie reviewed her written report covering library operations, staffing, outreach and promotion efforts, programming and strategic planning highlights. K. Nasca inquired about changes in Cash Handling Policy and personnel adjustments as indicated in written report. C. Guthrie will report back at March library board meeting regarding both items.

#### TOWN LIAISON REPORT

Deputy Supervisor M. Marini reported that she and Supervisor Reilich stopped by the January Friends of the Greece Public Library Book Sale at the Mall at Greece Ridge and expressed gratitude for their efforts. She also reported their attendance at Unity Hospital in celebration of a community collaboration providing patient access to the Greece Public Library's digital content using iPads.

#### OLD BUSINESS

None.

#### NEW BUSINESS #1

C. Guthrie reviewed draft documents for 3D printing services for the public at the library. Several questions and requests for additional information were made. C. Guthrie will investigate, schedule meeting with Town Attorney, and present additional information at the March library board meeting.

#### APPROVAL OF BILLS FOR PAYMENT

J. Slocum provided additional information on several vouchers presented for approval.

**MOTION:** K. Nasca moved to approve the list of payables as presented. T. Wooden seconded and the motion carried.

#### ADJOURNMENT

**MOTION:** A. Weschler moved to adjourn the meeting at 5:33 pm. W. Murphy seconded and the motion carried.

Minutes submitted by Keith Suhr, Recording Secretary

Approved by Greece Public Library Board at their 03-01-16 meeting