

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
January 2, 2018

PRESENT: Calli Marianetti, Vice President
Kevin Nasca, President
Jamie Slocum, Finance Officer
Anthony Wechsler
Gene Welch

Cassie Guthrie, Library Director
Keith C. Suhr, Librarian III & Recording Secretary

K. Nasca called the meeting to order at 4:30 pm

ADOPTION OF THE AGENDA

MOTION: A. Wechsler moved to adopt the agenda with the addition of “Approval of Biblioteca voucher” as New Business #6. C. Marianetti seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: J. Slocum moved to approve the minutes of December 5, 2017 as written. C. Marianetti seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT’S REPORT

K. Nasca reported he has not yet received the resignation letter from former trustee William Murphy. The Board currently has two vacancies. He emphasized it is important for all current members to attend to maintain a quorum until new trustees are appointed.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period of December 1 – December 31, 2017.

MOTION: A. Wechsler moved to accept the Gift Fund Report as submitted. C. Marianetti seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for December 2017.

MOTION: G. Welch moved to accept the Revenue Report as submitted. A. Wechsler seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for December 2017.

MOTION: C. Marianetti moved to accept the Expense Report as submitted. A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions. She updated the Board on the progress of the "Story Walk" funded by the Friends of the Greece Public Library and informed the Board that the installation of the Creation Station funded by a state grant secured by Senator Robach will occur on January 4, 2018.

LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the Library Usage Statistical Report for November 2017.

TOWN LIAISON REPORT

None.

OLD BUSINESS

None.

NEW BUSINESS #1

MOTION: A, Wechsler moved to approve the slate of 2018 library board officers as recommended by the Nominating Committee consisting of Kevin Nasca, President; Calli Marianetti, Vice President; and Jamie Slocum, Finance Officer. G. Welch seconded and the motion carried.

NEW BUSINESS #2

MOTION: J. Slocum moved to designate the Greece Post as the Greece Public Library Board of Trustees newspaper of record for 2018. C. Marianetti seconded and the motion carried.

NEW BUSINESS #3

MOTION: J. Slocum moved to authorize Library Director C. Guthrie to approve advance payments of the following library expenditures for 2018 prior to claim audit: utility bills, including fuel, water, gas, electric, telephone and internet service, debt services, leases in excess of one year, postage and freight charges, pursuant to applicable state law. C. Marianetti seconded and the motion carried.

NEW BUSINESS #4

MOTION: A. Wechsler moved to abolish one full-time Library Assistant position and to create one full-time Librarian I position; furthermore to appoint Mary Claire Talbot to the position of Librarian I effective January 13, 2018. J. Slocum seconded and the motion carried.

NEW BUSINESS #5

MOTION: C. Marianetti moved to authorize that items on the "Library Scrap December 2017" list be declared scrap. A. Wechsler seconded and the motion carried.

NEW BUSINESS #6

MOTION: J. Slocum moved to approve the voucher from Biblioteca for a service and equipment contract on 3 self-check machines. C. Marianetti seconded and the motion carried.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

MOTION: C. Marianetti moved to approve the list of payables. A. Wechsler seconded and the motion carried.

ADJOURNMENT

MOTION: G. Welch moved to adjourn the meeting at 4:55pm. A. Wechsler seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 02-6-2018 meeting