

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
Tuesday, November 13, 2018

PRESENT: Charles DeCamilla  
Kevin Nasca, President  
Anthony Wechsler  
Gene Welch

Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary

EXCUSED: Calli Johnson, Vice President  
Jamie Slocum, Finance Officer

President K. Nasca called the meeting to order at 4:37pm.

ADOPTION OF THE AGENDA

**MOTION:** C. DeCamilla moved to adopt the agenda as submitted. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** A. Wechsler moved to table the approval of the meeting minutes of October 2, 2018. C. DeCamilla seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

C. Guthrie shared correspondence from the Executor of the Estate of Katherine M. Beswick that the Greece Public Library's Gift Fund will be receiving a bequest of \$28,110.39.

PRESIDENT'S REPORT

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum submitted a written review of the Greece Public Library Gift Fund Revenue and Expense report for the period October 1 – October 31, 2018.

**MOTION:** G. Welch moved to accept the Gift Fund Report as submitted. A. Wechsler seconded and the motion carried.

#### REVENUE REPORT

J. Slocum submitted a written review of the Greece Public Library Revenue Report for October 2018.

**MOTION:** A. Wechsler moved to accept the Revenue Report as submitted. G. Welch seconded and the motion carried.

#### EXPENSE REPORT:

J. Slocum submitted a written review of the Greece Public Library Expense Report for October 2018.

**MOTION:** G. Welch moved to accept the Expense Report as submitted. C. DeCamilla seconded and the motion carried.

#### DIRECTOR'S REPORT

C. Guthrie reviewed the 3<sup>rd</sup> Quarter & YTD Trend Report and noted that the door count comparison between 2017 and 2018 has a large margin of error due to the more accurate equipment that was installed in the lobby in February 2018. She also commented on the success the library has had with increased teen involvement in library activities and volunteering since the establishment of the Teen Advisory Board (TAB) in 2017. The current TAB consists of 18 members who meet regularly with staff coordinators Claire Talbot and Karen Deisinger.

C. Guthrie also noted the success of the 4<sup>th</sup> annual How To Festival which took place on 10/13. Over 300 people walked through the doors during the 3 hours of the event, and Dan Schneiderman from RIT who is one of the co-chairs of Maker Faire Rochester gave the Festival a shout out during a panel presentation at the New York Library Association annual conference which took place in Rochester last week.

#### TOWN LIAISON REPORT

None.

#### OLD BUSINESS

None.

#### NEW BUSINESS #1

**MOTION:** C. DeCamilla moved to authorize that items on the "Library Scrap November 2018" list be declared scrap. A. Wechsler seconded and the motion carried.

#### OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

**MOTION:** G. Welch moved to approve the list of payables. A. Wechsler seconded and the motion carried.

ADJOURNMENT

**MOTION:** A. Wechsler moved to adjourn the meeting at 4:57pm. C. DeCamilla seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 12-4-18 meeting