

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
August 1, 2017

PRESENT: Calli Marianetti  
William Murphy  
Kevin Nasca, President  
Shannon O'Keefe Pero, Vice President  
Jamie Slocum, Finance Officer  
Anthony Wechsler  
Gene Welch  
  
Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary

K. Nasca called the meeting to order at 4:30pm.

ADOPTION OF THE AGENDA

**MOTION:** S. O'Keefe Pero moved to adopt the agenda as submitted. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** G. Welch moved to approve the minutes of Tuesday, July 11, 2017 as written. A. Wechsler seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period July 1-July 31, 2017.

**MOTION:** A. Wechsler moved to accept the Gift Fund Report as submitted. S. O'Keefe Pero seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library revenue Report for July 2017.

**MOTION:** W. Murphy moved to accept the Revenue Report as submitted. C. Marianetti seconded and the motion carried.

#### EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for July 2017.

**MOTION:** S. O'Keefe Pero moved to accept the Expense Report as submitted. W. Murphy seconded and the motion carried.

#### DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions.

#### LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the library usage statistical report for June 2017.

#### TOWN LIAISON REPORT

None.

#### OLD BUSINESS #1

A. Wechsler submitted draft director's evaluation documents to the board for review and input. Discussion was tabled until the September library board meeting.

#### NEW BUSINESS #1

C. Guthrie answered several questions regarding the proposed 2018-2020 Document of Understanding with the Monroe County Library System that was provided as a pre-read. C. Guthrie was asked to forward to Town Attorney for review.

#### NEW BUSINESS #2

**MOTION:** G. Welch moved to approve proposed revision to staff Dress Code Policy to allow for staff to wear jeans on Saturdays and Sundays. J. Slocum seconded and the motion carried.

#### OTHER BUSINESS

None.

#### APPROVAL OF BILLS FOR PAYMENT

**MOTION:** G. Welch moved to approve the list of payables. A. Wechsler seconded and the motion carried.

#### ADJOURNMENT

**MOTION:** G. Welch moved to adjourn the meeting at 5:16 pm. S. O'Keefe Pero seconded and the motion carried.

Draft minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board of Trustees at their 09-05-17 meeting