

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
April 3, 2018

PRESENT: Charles DeCamilla  
Calli Marianetti, Vice President  
Kevin Nasca, President  
Jamie Slocum, Finance Officer  
Anthony Wechsler  
Gene Welch

Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary  
Michelle Marini, Town Liaison & Deputy Supervisor  
Jonathan Hellman, Board Treasurer & Finance Director

President K. Nasca called the meeting to order at 4:35 pm

ADOPTION OF THE AGENDA

C. Guthrie requested that New Business #1 be moved to prior to Approval of Prior Meeting Meetings and that "Approval of 1 Year Service Renewal with Mobile Beacon for Wireless Traveling Hotspot" be added to the agenda as New Business #4.

**MOTION:** J. Slocum moved to adopt the agenda as amended. A. Weschler seconded and the motion carried.

NEW BUSINESS #1

C. Guthrie and J. Hellman answered several questions regarding the draft 2017 Annual Report for Public and Association Libraries that was included as a pre-read in the board packet.

**MOTION:** C. Marianetti moved to give assurance that to the best of the library board's knowledge and understanding, the library operated in accordance with all relevant provisions of Education Law and the Regulations of the Commissioner, and that the 2017 "Annual Report" was reviewed and accepted by the Library Board on 4/03/2018. J. Slocum seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** A. Wechsler moved to approve the meeting minutes of March 6, 2018. C. DeCamilla seconded and the motion carried.

PUBLIC EXPRESSION

None.

## CORRESPONDENCE

C. Guthrie reviewed and answered questions regarding two pieces of correspondence that were included as pre-reads in the board packet.

## PRESIDENT'S REPORT

K. Nasca gave an update on library aid in the New York State budget for 2018-19 which includes encouraging news for libraries. He also gave a follow-up from last month's meeting, stating that according to J. Hellman, it is not required that library books be declared as scrap by the Library and Town Boards prior to being sent to Better World Books.

## GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum distributed and reviewed the Greece Public Library Gift Fund Revenue and Expense report for the period of March 1 – March 31, 2018.

**MOTION:** A. Wechsler moved to accept the Gift Fund Report as submitted. C. Marianetti seconded and the motion carried.

## REVENUE REPORT

J. Slocum distributed and reviewed the Greece Public Library Revenue Report for March 2018.

**MOTION:** C. Marianetti moved to accept the Revenue Report as submitted. A. Wechsler seconded and the motion carried.

## EXPENSE REPORT

J. Slocum distributed and reviewed the Greece Public Library Expense Report for March 2018.

**MOTION:** A. Wechsler moved to accept the Expense Report as submitted. C. DeCamilla seconded and the motion carried.

## DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions.

## TOWN LIAISON REPORT

M. Marini reported the Town has established a safe "Internet Transaction" site on the campus and that all Town parks will have "911 Locator Signs" that will list the exact location of the park in the event of an emergency. The library bathroom renovation estimates are under review and it will be determined if any of the renovations can be done using existing Town employees.

## OLD BUSINESS

None.

#### NEW BUSINESS #2

C. Guthrie reviewed the requested 2018 library budget adjustments for a network cabling upgrade and HVAC replacement at the Main Branch.

**MOTION:** J. Slocum moved to approve the requested 2018 library budget modifications.  
A. Wechsler seconded and the motion carried.

#### NEW BUSINESS #3

**MOTION:** C. Marianetti moved to authorize that items on the "Library Scrap April 2018" list be declared scrap. C. DiCamilla seconded and the motion carried.

#### NEW BUSINESS #4

**MOTION:** G. Welch moved to approve the annual renewal of the Mobile Beacon wireless traveling hotspot which expires 5/18/18. C. Marianetti seconded and the motion carried.

#### OTHER BUSINESS

None.

#### APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

**MOTION:** C. Marianetti moved to approve the list of payables. A. Wechsler seconded and the motion carried.

#### ADJOURNMENT

**MOTION:** G. Welch moved to adjourn the meeting at 5:13 pm. J. Slocum seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 5-1-18 meeting.