

MINUTES OF BOARD OF TRUSTEES MEETING

GREECE PUBLIC LIBRARY

Thursday, April 9, 2020

Meeting conducted via Zoom as per temporary suspension of some aspects of NYS Open Meeting Law included in Executive Order No. 202.7

PRESENT: Jamie Anthony, Finance Officer  
Charles DeCamilla  
Calli Marianetti  
Kyle Steinebach, President  
Anthony Wechsler, Vice President

Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary  
Sue Snyder, Clerk II  
Jon Hellman, Town of Greece Finance Director and Library Board Treasurer  
Laura Beth Walter, Librarian I  
Betsy Dobles, Librarian I

President K. Steinebach called the meeting to order at 4:30pm

ADOPTION OF THE AGENDA

**MOTION:** J. Anthony moved to adopt the agenda with the addition of New Business Item #1: Assurance of the 2019 New York State Annual Report for Public and Association Libraries. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** C. Marianetti moved to approve the meeting minutes of March 12, 2020. J. Anthony seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Anthony reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period March 1-March 31, 2020

**MOTION:** A. Wechsler moved to approve the Gift Fund Report as submitted. C. Marianetti seconded and the motion carried.

REVENUE REPORT

J. Anthony reviewed the Greece Public Library Revenue Report for March 2020.

**MOTION:** C. Marianetti moved to accept the Revenue Report as submitted. A. Wechsler s seconded and the motion carried.

## EXPENSE REPORT

J. Anthony reviewed the Greece Public Library Expense Report for March 2020.

**MOTION:** A. Wechsler moved to accept the Expense Report as submitted. C. Marianetti seconded and the motion carried.

## DIRECTOR'S REPORT

C. Guthrie informed the board that the last day the public was allowed into library facilities was March 14 due to Governor Cuomo's New York State on PAUSE directives and gave an update on new services currently being offered to residents including virtual book clubs and programming.

K. Suhr provided an update on Main Branch renovation projects, including public bathroom project, painting the entrance way and the relocation of the Historian's Office and children's programming supplies.

L.B. Walter delivered a presentation to the board on the increased use of digital services since March 15, including a statistical analysis of Hoopla and Overdrive usage.

B. Dobles delivered a presentation to the board on modifications to the library's website to highlight the library's GPL at Home offerings (digital and virtual services).

## TOWN LIAISON REPORT

None.

## OLD BUSINESS

None.

## NEW BUSINESS #1

C. Guthrie thanked J. Hellman and Jon Natale from the Town of Greece Finance Department for their assistance in completing the financial portions of the Annual Report.

**MOTION:** J. Anthony moved to give assurance that to the best of the library board's knowledge and understanding, the library operated in accordance with all relevant provisions of Education Law and the Regulations of the Commissioner, and that the 2019 "Annual Report" was reviewed and accepted by the Library Board on 4/9/2020. A. Wechsler seconded and the motion carried.

## OTHER BUSINESS

None.

## APPROVAL OF BILLS FOR PAYMENT

J. Anthony reviewed and answered questions regarding specific expenditures.

**MOTION:** C. Marianetti moved to approve the list of payables as presented. J. Anthony seconded and the motion carried.

## ADJOURNMENT

**MOTION:** C. Marianetti moved to adjourn the meeting at 5:08 pm. A. Wechsler seconded and the motion carried.