

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
March 6, 2018

PRESENT: Charles DeCamilla  
Calli Marianetti, Vice President  
Kevin Nasca, President  
Jamie Slocum, Finance Officer  
Anthony Wechsler  
Gene Welch

Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary

President K. Nasca called the meeting to order at 4:33 pm

TRUSTEE OATH OF OFFICE

Library Board President K. Nasca administered the oath of office to new Greece Public Library Board Trustee Charles DeCamilla as required by Section I of Article XIII of the New York State Constitution:

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of New York State, and that I will faithfully discharge the duties of office of Library Board of Trustees of the Greece Public Library, according to the best of my abilities.”

C. DeCamilla will file this oath with the Clerk of the Town of Greece.

ADOPTION OF THE AGENDA

**MOTION:** C. Marianetti moved to adopt the agenda with the addition of “Library Scrap March 2018” as New Business #1.” J. Slocum seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** G. Welch moved to table the approval of the prior meeting minutes of February 6, 2018. J. Slocum seconded and the motion carried.

**MOTION:** J. Slocum moved to lift the tabling of the approval of the meeting minutes of February 6, 2018. G. Welch seconded and the motion carried.

**MOTION:** G. Welch moved to approve the meeting minutes of February 6, 2018. J. Slocum seconded and the motion carried.

PUBLIC EXPRESSION

None.

#### CORRESPONDENCE

None.

#### PRESIDENT'S REPORT

None.

#### GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense report for the period of February 1 – February 28, 2018.

**MOTION:** A. Wechsler moved to accept the Gift Fund Report as submitted. C. Marianetti seconded and the motion carried.

#### REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for February 2018.

**MOTION:** C. Marianetti moved to accept the Revenue Report as submitted. A. Wechsler seconded and the motion carried.

#### EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for February 2018.

**MOTION:** A. Wechsler moved to accept the Expense Report as submitted. C. Marianetti seconded and the motion carried.

#### DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered several questions.

#### LIBRARY USAGE STATISTICAL REPORT

C. Guthrie reviewed the Library Usage Statistical Report for January 2017 and suggested to the board that a change in format and frequency might yield more useful data. Beginning with the April or May 2018 (as the April meeting falls early in the month) meeting, a quarterly trend report will be issued (January – March 2018).

#### TOWN LIAISON REPORT

None.

#### OLD BUSINESS

None.

#### NEW BUSINESS #1

**MOTION:** J. Slocum moved to authorize that items on the "Library Scrap March 2018" list be declared scrap. C. Marianetti seconded and the motion carried.

OTHER BUSINESS

None.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding expenditures.

**MOTION:** G. Welch moved to approve the list of payables. A. Wechsler seconded and the motion carried.

ADJOURNMENT

**MOTION:** G. Welch moved to adjourn the meeting at 5:13pm. C. Marianetti seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board at their 04-03-2018 meeting