

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
Thursday, March 10, 2022

PRESENT: Jamie Anthony, Finance Officer
Charles DeCamilla
Kyle Steinebach, President
Anthony Wechsler, Vice President

Cassie Guthrie, Library Director
Susan Snyder, Office Clerk II & Recording Secretary

ABSENT: Calli Marianetti

President K. Steinebach called the meeting to order at 4:31 pm.

ADOPTION OF AGENDA

MOTION: J. Anthony moved to adopt the agenda as submitted. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: J. Anthony moved to approve the minutes of February 10, 2022 as written. C. DeCamilla seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Anthony reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period of February 1-February 28, 2022.

MOTION: A. Wechsler moved to accept the Greece Public Library Gift Fund Report as submitted. C. DeCamilla seconded and the motion carried.

REVENUE REPORT

J. Anthony informed the board that the February 2022 Revenue Report is unavailable at this time.

MOTION: J. Anthony moved to postpone the review of the February 2022 Revenue Report until the April 14, 2022 meeting. A. Wechsler seconded and the motion carried.

EXPENSE REPORT

J. Anthony informed the board that the February 2022 Expense Report is unavailable at this time.

MOTION: J. Anthony moved to postpone the review of the February 2022 Expense Report until the April 14, 2022 meeting. A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her February written report and added that interviews are currently being scheduled for vacant positions at the library.

TOWN LIAISON REPORT

C. Guthrie reported facility updates for Town of Greece Deputy Supervisor M. Marini in her absence. The process has begun for the re-design of the main Information Desk at the library, a portion of which will be covered by a grant from Assemblyman Josh Jensen. Several other updates to staff and public areas of the library are planned for the coming months. An update to the status of the renovations and construction at the Community and Senior Center was also shared.

OLD BUSINESS

None.

NEW BUSINESS #1

C. Guthrie reviewed proposed revisions to the current Greece Public Library Conduct Policy.

MOTION: J. Anthony moved to adopt the Greece Public Library Code of Conduct Policy with proposed revisions. C. DeCamilla seconded and the motion carried.

NEW BUSINESS #2

C. Guthrie reviewed proposed revisions to the current Greece Public Library Unattended Child Policy.

MOTION: J. Anthony moved to adopt the Greece Public Library Unattended Child Policy with proposed revisions. C. DeCamilla seconded and the motion carried.

APPROVAL OF BILLS FOR PAYMENT

J. Anthony reviewed and answered questions regarding specific expenditures.

MOTION: J. Anthony moved to approve the list of payables as presented. A. Wechsler seconded, and the motion carried.

ADJOURNMENT

MOTION: A. Wechsler moved to adjourn the meeting at 4:52pm. C. DeCamilla seconded, and the motion carried.

Minutes submitted by Susan Snyder, Recording Secretary

Approved by Greece Public Library Board at their 04-14-22 meeting