

MINUTES OF BOARD OF TRUSTEES MEETING

GREECE PUBLIC LIBRARY

Thursday, May 14, 2020

Meeting conducted via Zoom as per temporary suspension of some aspects of NYS Open Meeting Law included in Executive Order No. 202.7

PRESENT: Jamie Anthony, Finance Officer  
Charles DeCamilla  
Kyle Steinebach, President  
Anthony Wechsler, Vice President

Cassie Guthrie, Library Director  
Keith C. Suhr, Librarian III & Recording Secretary  
Sue Snyder, Clerk II

EXCUSED: Calli Marianetti

President K. Steinebach called the meeting to order at 4:36pm

ADOPTION OF THE AGENDA

**MOTION:** A. Wechsler moved to adopt the agenda with the requested addition of New Business #1: Approval of payment for Microsoft Office 2019 licenses J. Anthony seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** J. Anthony moved to approve the meeting minutes of April 19, 2020. C. DeCamilla seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Anthony reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period of April 1-April 30, 2020.

**MOTION:** A. Wechsler moved to approve the Gift Fund Report as submitted. C. DeCamilla seconded and the motion carried.

REVENUE REPORT

J. Anthony reviewed the Greece Public Library Revenue Report for April 2020.

**MOTION:** A. Wechsler moved to accept the Revenue Report as submitted. C. DeCamilla seconded and the motion carried.

EXPENSE REPORT

J. Anthony reviewed the Greece Public Library Expense Report for April 2020.

**MOTION:** A. Wechsler moved to accept the Expense Report as submitted. C. DeCamilla seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report and answered questions.

TOWN LIAISON REPORT

None.

OLD BUSINESS

None.

NEW BUSINESS #1

**MOTION:** J. Anthony moved to authorize the payment for Microsoft Office 2019 licenses for the library's laptop labs in the amount of \$2,340.00. A. Wechsler seconded and the motion carried.

OTHER BUSINESS:

None.

APPROVAL OF BILLS FOR PAYMENT

J. Anthony reviewed and answered questions regarding specific expenditures.

**MOTION:** C. DeCamilla moved to approve the list of payables as presented. A. Wechsler seconded and the motion carried.

ADJOURNMENT

**MOTION:** J. Anthony moved to adjourn the meeting at 5:25 pm. A. Wechsler seconded and the motion carried.